COMMUNITY PARAMEDIC SERVICES

All patients referred for a community paramedic visit will receive a complete history and physical evaluation. Dependant on physician order and/or patient needs further assessment, prevention, and intervention services are available.

Assessment/prevention services.

- 1. Chronic disease evaluation and monitoring including but not limited to;
 - a. Diabetes
 - b. Cardiovascular Disease
 - c. Pulmonary Disease
 - d. Mental Health
 - e. Orthopedic concerns
 - f. Obesity/nutritional concerns
- 2. Wound evaluation and staging
- 3. Medication reconciliation and prescription drug compliance monitoring
- 4. Specimen collection for laboratory analysis
- 5. Immunizations/vaccinations
- 6. Fall risk assessment
- 7. Home safety assessment
- 8. Psychosocial evaluation
- 9. Other medical interventions/assessments as indicated

Intervention/Management

- 1. Breathing treatments
 - a. Aerosolized treatments(scheduled)
 - b. Peak flow testing and tracking
- 2. Intravenous monitoring and or medication administration
 - a. Tracking of infused volume
 - b. On-site assessment of equipment function
 - c. Addition or infusion of medications as ordered by physician
- Specimen collection
 - a. Blood draw for return to lab
 - b. On-site blood glucose testing
- i. Weekly, pre-post medication or meal

- c. Urine collection return to lab
- d. Chem -9 analysis may be completed on site

4. Wound care

- a. Dressing changes
- b. Infection monitoring

4. Fall/ Risk assessment

- Evaluation of living quarters for determination of possible hazards which could lead to a fall
- b. Includes interior and exterior of living area
- c. Recommend changes if indicated

5. Home safety Assessment

a. Evaluation of overall living environment

6. Psychoscocial

- a. Identify patient needs and provide contact with available community resources
 - i. North social worker
 - ii. Food shelves
 - iii. Job assistance
 - iv. Financial resources
 - v. Transportation options
 - vi. Others as indicated

Future option of obtaining ECG, at this point monitor would be huge expense and there is not an abundant supply to burrow from the Ambulance side.

immediately

normallynormal

*	Date: Fi	refighter Home Visit
Name: MRN: Address:	Age: Provider: High Ris Encounter Assess Vital Signs	Stable Proceed to AVS and Visit Checklist SPO2 < 88 SBP < 100 Temp > 100.4 RR > 22 Shaking /Chills Time Out: Call 911
☐ Medic ☐ Who ☐ Red F ☐ Smok ☐ CO A ☐ PEAT	w Up Appointments cations to call	Medical: TempBPHRRRSPO2 Weight
Outcome Visit (Not H PN Ca 911 Socia Adult Home Medic	es: Complete	Comments: ☐ Missed Items on Checklist ☐ Medication Questions ☐ Pain Management → Call PN Care Team Other: Name: Department: Signature: Date: Time: Time:

If calling PN Care Team: Identify self as a Firefighter and ask for Methodist Emergency Department Line. HIM Fax: (952) 993-6496 Pages _____ of ____.

	Discharge Specific Diagnosis:
As	thma / COPD/ Pneumonia:
	Inhaler Questions => If yes, medication follow up.
	Asthma Action Plan
CI	HF:
	Weight Log
	CHF: If / Then from AVS
	Weight gain
Di	abetes:
	Hyperglycemia (increased thirst & urination, ABD pain) => If yes, call PN Care Team.
	Hypoglycemia: (shaking, sweating,) If yes, => check blood sugar and call PN Care Team.
	Blood Sugar Log
Po	st Surgical:
	Pain => If uncontrolled call PN Care Team
	Functional Status since Home (Bathroom, Dressing, questions) => If yes, contact PN Home Care
If	Additional Concerns Call PN Care Team:
•	(952) 993-9555
•	When calling PN Care Team: Identify self as a Firefighter and ask for Methodist Emergency Department Line.

Physical Environment Assessment Tool (P.E.A.T. scale)

Dwelling (select All that apply)	T V	Cleanliness		Social structure		Hazards (select one)	
Enclosed shelter	2	Immaculate (no clutter)	4	Lives with other(s)	12	None	12
Electricity	2	Clutter (non-biodegradable items scattered)	3	Lives alone	9	Possible (household items unsafe or improperly stored)	9
Running water (Potable water in home)	2	Small bio, waste	2	Verbal abuse/neglect	6	Probable	6
Temperature safe for proper health	2	Large bio. waste	1	Physical abuse/neglect	3	Certain	3
Add up (0-8)		Score (1-4)		Score (3-12)		Score (3-12)	

Total Score:

If calling PN Care Team: Identify self as a Firefighter and ask for Methodist Emergency Department Line.

HIM Fax: (952) 993-6496 Pages ____ of ____.

Table 1: Guidelines for Patient Visits (COPD, Diabetes, HF, Mental Illness)

Before Initial Visit

Diagnoses

Biochemical markers

Health Care Providers' goals

Prescribed Medications and OTCs

ADLs

First visit

Weight, BMI, Recent weight change (if any)

Blood Pressure in home

Nutrition Prescription by Health Care Provider

Medication Reconciliation

Nutrition Survey (** Note to editor: insert reference)

Nutrition Behavior Change Scale (** Note to editor: insert reference)

Review of available food in the home

Available resources

Identification of patient-centered goal(s)

Based on assessment and goals identify tools to use

Tracking records such as fluid consumption, etc. (if warranted) (** Note to editor: insert reference)

Document treatment plan and summarize for Health Care Provider

Refer to Health Care Provider if warranted

Second Visit

Weight (note any weight change)

Blood pressure in home

Review any changes in provider orders

Assess any changes on Nutrition Survey and/or Behavior Change Scale

Assess achievement of goal(s)

If goal(s) not met, reevaluate goal(s) and teaching tools

Answer questions or concerns

If goal(s) met, build on goals

Update treatment plan and summarize for health care provider

Develop long term goals and with plans on future care

Refer to Health Care Provider is warranted.

Third & Subsequent Visits

Build on previous visits

Nutrition Survey

How many	meals do	vou usually	v eat i	n a day?
	A STATE OF THE PARTY OF THE PAR		All broken de la Contraction d	Charles and the control of the contr

- ** Note to editor insert link:
 - Nutrition Care Manual "Power Up with Breakfast"
 - Nutrition Care Manual "Eating Right for Older Adults"

Breakfast?	Yes	What time? What foods do you typically eat for breakfast?
	No	Would you be willing to explain why you don't eat breakfast?
Lunch?	Yes	What Time? What foods do you typically eat for lunch?
	No _	Would you be willing to explain why you don't eat lunch?
Dinner?	Yes	What time? What foods do you typically eat for dinner?
	No	Would you be willing to explain why you don't eat dinner?

lo	ditor insert link Nutrition Care Manual "Healthy Snacks"	
es _	How many snacks in a typical 24 hour period? What Times? What do you eat for snacks?	

На	s your app	petite changed lately?	tuse state and the latest the said
	No		

Yes _	Have you lost weight? No Yes How much? (pounds) Have you gained weight? No Yes How much? (pounds)
you use	any nutritional supplements?
No	
Yes	Which supplement (for example, Boost, Ensure, protein powder, etc.)? How much / how often?
vou tak	vitamins and/or other supplements (herbals, omega 3, etc.)?
	editor insert link to "Food Sources of Vitamins & Minerals"

Do You have any of the following problems?

- ** Note to editor insert link:
 - Vitamin & Mineral Deficiencies"
 - (Link to Nutrition Care Manual "Heart Healthy Shopping Tips")
 - (Link to Nutrition Care Manual "Heart Healthy Cooking Tips")
 - (Link to Nutrition Care Manual "Nausea and Vomiting"
 - (Link to Nutrition Care Manual "Constipation"
 - (Link to Nutrition Care Manual "Chewing and Swallowing"

Food allergies	No	
or sensitivity?	Yes	Which foods?
Nausea or	No	
vomiting?	Yes	How many times in a week? Do you know what causes it (explain)? Have you seen a health care provider about this?
Problems	No	
chewing or swallowing	Yes	Do you know what causes it (explain)? Have you seen a health care provider about this?
Frequent	No_	Trave you seem a nearth care provider assert this
constipation or diarrhea?	Yes	Do you know what causes it (explain)?
		Have you seen a health care provider about this?

Lost interest in	No _	
food?	Yes	What caused you to lose interest?
		Have you seen a health care provider about this?
Some food just	No _	
doesn't taste good anymore.	Yes	Which foods?
		Have you seen a health care provider about this?

Do You have trouble with any of the following that prevent you from following your health care provider's instructions about meals?

	No	
Eyesight?	Yes	Have you explained this to your health care health care provider?
	No	
Hearing?	Yes	Have you explained this to your health care health care provider?
Shopping for	No	
food or getting to the grocery store?	Yes	Explain?
Meal	No _	*
preparation or cooking?	Yes	Explain?
Do you feel	No	
you understand your special diet needs?	Yes	Explain?
Any other	No _	
problems related to foods (for example, uncontrolled eating or fearful of eating?	Yes	Explain?

WHEN TO CALL THE DOCTOR

CONDITION	EMERGENCY -Call at time of event-	NON-EMERGENCY -Next Business Day-	ROUTINE -Next Visit-
Altered Mental Status	Sudden change in mental status		Gradual change in menta status
Bleeding	Uncontrolled or repeat episode within 24 hours - prolonged nosebleed - bloody emesis - bloody stools not from hemorrhoid - profuse vaginal bleeding - grossly bloody urine		Controlled - no further episodes - bleeding from hemorrhoid that is controlled
Chest pain	New onset, or not relieved in 20 minutes by NTG X3 Increased frequency in episodes		
Death of a resident ** Be sure to also check the policy on when to call the coroner **	Unexpected death	Expected death	
Diarrhea	Acute onset with multiple stools (> 3 stools) and change in VS, temperature > 101, or altered mental status after check for impaction.	Persistent loose stools, stable vital signs, temperature < 101	
Edema	Abrupt onset unilateral edema with tenderness, redness	Gradually progressive unilateral or bilateral	
Emesis	>3 episodes in 24 hrs, Bloody, coffee grounds, associated pain, assoc, with change in vital signs	Repeat episodes (<3 in 24 hrs) Emesis with sx: - diarrhea	
Falls	Abnormal neuro exam: Immediately or on recheck. Pupil change. Confusion. Laceration with bleeding. Musculoskeletal deformity. Hip pain.	Without injury or change in function	
Family Concerns	Demand to speak to physician or have assessment now.	Persistent, recurrent concern that may need physician attention.	
G, J or G-J-Tubes	If unable to replace immediately if removed	Leaking, intolerance to feeding.	

WHEN TO CALL THE DOCTOR

Labs:	Abnormal for resident and symptomatic	Abnormal without symptoms	
Medication Errors	If resident is symptomatic due to the errorwrong patient received hypoglycemic agent		No symptoms
Pressure Sores		Grade II or higher; or any break in skin associated with fever or signs of skin infection	
Seizures	New onset, suspected, and/or persistent	Self limited with known history and on medication.	
Shortness of Breath	Acute onset or with chest pain, change in vital signs, labored breathing.	Partial response to treatment	
Skin rash	Rash in someone on a new medicine	Unresolved or recurrent	
Vital Signs (Unless values are consistently at this level and the physician is aware)	Systolic: >195 <90 Diastolic: >115 Pulse: >140 <50 Resp.: >28 <10 Oral Temp.: >101.5 *REMEMBER standing orders for Tylenol are only for pain*	Weight loss 3-5 lbs. in one week or 5% in one month	
Glucose	Follow diabetic standing orders	Follow diabetic standing orders	Follow diabetic standing orders
X-ray	Fracture, pneumonia, small bowel obstruction.		

These guidelines are not intended to substitute for good nursing judgment. If the nurse feels uncomfortable with a situation s/he should not delay in contacting a physician.



LTC Professionals, PLLC is dedicated to the development of high quality programs that serve the skilled nursing facility and long term care market. This is achieved through high quality practitioners and efficient, well-implemented service lines that address the key needs of residents, facilities, and quality metrics.

We strive to continuously improve the quality of care delivered to our patients, reduce hospitalizations and ER visits and improve the environment in which they reside, whether temporarily or permanently.

Any protocols outlined in this package are the exclusive copyrighted property of LTC Professionals, PLLC and may not be used by outside parties without the explicit written permission of LTC Professionals, PLLC. Any party found to have done such will be subject to legal proceedings under the laws of Minnesota and the United States of America.



CHF Protocol Outline

CHF is one of the leading causes of readmission to the hospital and ER visits. There are a number of strategies in the SNF setting that are possible to decrease the risk of hospitalization, increase the quality of care and improve the resident's quality of life. The literature has demonstrated that very few patients are on maximal therapy, that monitoring for symptoms is inadequate and that the monitoring of weights and vitals is suboptimal.

In order to overcome these barriers, we propose a phased approach.

Phase 1: Jan/Feb 2012

Correct identification of acute systolic and diastolic CHF patients and at-risk patients for exacerbation of CHF.

Consistent measurement of edema, vital signs and weights

Introduction of CHF symptom flow sheet (see attached)

Phase 2: Mar/Apr 2012

Develop protocol for lab monitoring and for titration of medication

Introduction of cardiac rehab protocol for all CHF patients

Dietary recommendations for CHF patients

Phase 3: May/Jun 2012

Introduction of CHF clinic to specifically manage CHF patients using a physician extender model with physician oversight to maximize medical therapy and to monitor labs appropriately



Measures of Success

Identify patients with heart failure

Patients on beta blocker/ACE I for systolic heart failure

EF Measured in the last 1 year

Readmission rate

100%

Emergency room visits for heart failure exacerbation

Emergency room visits for heart failure exacerbation Decrease by 50%

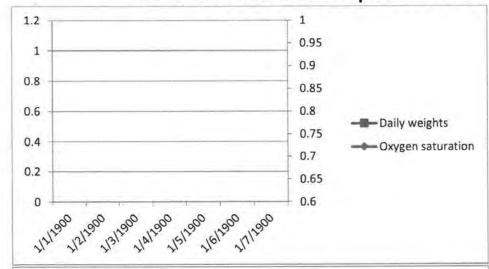
Current state

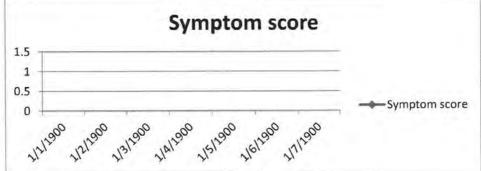
- Review current 30 day readmission
- Identify patients with heart failure (acute or chronic)
- · EF measurement in last year of not documented

Process Improvement

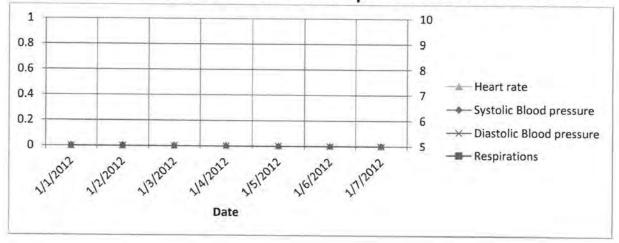
- Implement a process improvement team lead by physician to discuss current process map
- Interdisciplinary team will be champions of change
- · Identify future state
- · Identify key processes that effect outcomes
- Institute a PDSA process improvement model













Date	1/1/2012	1/2/2012	1/3/2012	1/4/2012	1/5/2012	1/6/2012	1/7/2012
Vitals							
Oxygen saturation							
Respirations							
Heart rate							
Systolic Blood pressure							
Diastolic Blood pressure							
Daily weights	4						
Symptoms (check symptoms present)							
Shortness of breath (at rest)							
Dyspnea with exertion							
Paroxysmal nocturnal dyspnea							
Orthopnea							
Chest pain							
Palpitations							
Edema							
Lightheadedness							
Symptom score							
Risk Factors							
Atrial fibrillation							
Coronary artery disease							
Diabetes							
Stroke							



Management of Hemoglobin

Hgb 8.0-10.0, no significant bleeding

Notify MD of Hgb result and check weekly x 1, if stable check CBC in 1 week

If Hgb increasing no changes

If Hgb decreasing, notify MD

If Hgb < 8.0, no significant bleeding

Notify MD of Hgb result and check weekly

If Hgb < 8.0, with bleeding

Notify MD, send to the ER for evaluation

Recommendations for Anticoagulation Therapy

Indication	Desired Range	Target	Duration of Therapy
Atrial fibrillation	2.0 - 3.0	2.5	Lifelong
CVA / TIA	2.0 - 3.0	2.5	Lifelong
Pulmonary embolism Reversible or time limited risk factors, first event	2.0 – 3.0	2.5	3 – 6 months
Pulmonary embolism Recurrent, or first event with continuing risk factors	2.0 – 3.0	2,5	Lifelong
Venous thromboembolism Reversible or time limited risk factors, first event	2.0 - 3.0	2.5	≥ 3 months
Venous thromboembolism Recurrent, or first event with continuing risk factors	2.0 - 3.0	2.5	Lifelong
Acute myocardial infarction	2.0 - 3.0	2.5	3 months
Bioprosthetic (tissue) valve	2.0 - 3.0	2.5	3 months
Mechanical valve (high risk)	2,5 - 3.5	3.0	Lifelong
Bileaflet mechanical valve (St Jude Medical, CarboMedics or Medtronic-Hall tilting disk aortic valve) in aortic position, normal size left atrium, NSR	2.0 - 3.0	2,5	Lifelong

Reference: Seventh ACCP Conference on Antithrombotic and Thrombolytic Therapy (Chest 2004: 126, 1638-703S).

Dosing Initiation

New or newly hospital discharged patients on Warfarin should be co-managed in consultation with provider managed until stable dosing (within therapeutic range) has occurred for at least 2 weeks, with 2 consecutive INR's within target range. Plans for dose changes and follow up lab visits should be discussed with the provider until the patient's anticoagulation therapy is deemed stable by the provider. The INR should be checked within 5-7 days after a hospitalization.

- Begin with 5 mg daily: recheck INR after 2-3 doses. The PCP or ordering provider name must be on the referral. Consider a lower starting dose if:
 - a. The patient is > 75 years old
 - b. Has multiple co-morbid conditions
 - c. Interacting medications increase the INR
 - d. Poor nutrition (low albumin)
 - e. Elevated INR when off Warfarin
 - f. Impaired liver function
 - g. Changing thyroid status
- A baseline INR value may be drawn to rule out underlying coagulopathy.
- If the INR is ≥ 2.0, after the first 3 doses, consider decreasing the dose by one-half. Always search for causes of a rapid rise in INR.
- 4. Subsequent INR values are determined at:
 - 2-3 times weekly for 3 weeks until 2 consecutive INR's are within target range.

b. Then check weekly INR's until 2 consecutive INR's are within target range.

c. Then check INR's every 4 weeks.

 Steady state anticoagulation occurs between 6 and 12 days. Expect obese patients, oncology and elderly patients to have a longer time to reach a steady state.

Drug Interactions: All new medications will be checked for warfarin interaction. The following are proven **MAJOR*** interactive drugs and should be managed as follows:

Amiodarone	Causes inhibition of Warlarin metabolismincreases INR: Decrease weekly Warfarin 10-30% and recheck in 1 week. Check weekly. INR should be stable 3 weeks after starting Amiodarone and after a dose change. Over time, Amiodarone stabilizes after 3 weeks.	Then check weekly until dose is stable, resume management per protocol.
Carbamazepine	Induction of Warfarin metabolismdecreases INR by 40%: increase Warfarin dose by 10-20% and recheck within I week.	
Chemotherapeutic Drugs	Some chemo drugs have a delayed effect and some an immediate effect which may affect the INR. Refer to each specific agent. The majority increase the INR.	
Frythromycin and many other Antibiotics.	Inhibitor of 2 enzymes that degrade Warfarincauses significant increase in INR: recheck in 3-5 days. May need to decrease dose 10-20%. Most antibiotics disrupt the flora in the intestines thus may affect the INR. Keep in mind the duration of the antibiotic, You may need to decrease the Warfarin dose.	Consider antibiotic duration; recheck in 3 days then 5-7 days post treatment with antibiotics, then resume per protocol.
Metronidazole (Flagyl)	Affects enzyme 2c9—significantly increases INR. May need to decrease dose 10-20% and recheck in 3-5 days. Keep in mind the duration of Flagyl/Metronidazole.	Consider antibiotic duration; recheck in 3 days then 5-7 days post treatment with antibiotics, then resume per protocol.
Phenobarbital, Primidone, Levothyroxine Increase catabolism of Vitamin K clotting factor increases INR with stable anticoagulation therapy, is gradual over 2-3 weeks, have patient recheck INR in week.		Monitor 1-2 weeks post initiation and again 1-2 weeks post discontinuation
Rifampin	Induces hepatic enzymes that metabolize Warfarin— significant decreases in INR, takes 2-3 weeks for full affect on INR, 20-50% increases in Warfarin dosing is necessary to keep INR within range.	Monitor for 1-2 weeks post initiation and again 1-2 weeks after completion of Rifampin.
Steroids/Corticosteroids	Has the potential to increase the INR. Consider chronic vs. initial therapy of steroid. Check INR within 3-5 days and monitor closely while tapering doses. If the patient is on chronic steroids before initiation of anticoagulation program, chances are INR will be stable.	Consider duration, if short term use, recheck in 3-5 days and 5-7 post treatment, then resume per protocol.
Trimethoprim/Sulfa Methaxazole/Bactrim	Inhibition of Warfarin metabolismincreases INR: Consider reducing weekly Warfarin dose by 10-20% and rechecking in 3 days. Consider the duration of the antibiotic and recheck in 5-7 days there after. Has the potential to increase the INR. Check INR	Consider treatment duration, recheck in 3 days then 5-7 days post treatment, then resume per protocol.
Fenofribrate (Tricor, Triglide, Liopfen, Fenoglide, Antara)	Then resume per protocol- when therapeutic range is established.	

Major interactive drugs identified by the Allina Drug Information Service
Also identified by ACCP Conference on Antithrombotic and Thrombolytic Therapy, CHEST supplement 2004
Up-to-Date, 2010

Maintenance Management

- All dose changes based on TOTAL WEEKLY DOSE. In general, a 10% dose adjustment will result in approximately 0.7-0.8 INR change, and a 15% dose adjustment will result in a 1.0 INR change (Institute for Clinical Systems Improvement).
- 2. When evaluating an INR result, always verify compliance including:
 - a. Tablet strength and dose,
 - b. New medications,
 - c. Alcohol use/abuse,
 - d. Change in diet (such as an increase in salads in the summer, green tea. meals on wheels)
 - c. And general health.

Guideline for the adjustment of Warfarin dosage based on INR (this entire section has been revised)

Low INR range desired (Target Range = 2.0 - 3.0)

INR Result	Intervention
1.0 - 1.5	10% weekly increase of Warfarin or diet modification, INR within 2 weeks
1.6-1.9 treat if 2x in a row	10% weekly increase of Warfarin or diet modification, INR in 2 - 4 weeks
2.0 - 3.0	No intervention, INR in 4 weeks
3.1-3.5 treat if 2x in a row	10% weekly decrease of Warfarin or diet modification, INR in 2 – 4 weeks
3.6 - 4.0	10% weekly decrease of Warfarin or diet modification. INR in 2 - 4 weeks
4.1 - 4.9	Hold Warfarin 1 day & 10-20% weekly decrease of Warfarin beginning with the next dose, INR within 1-2 weeks via venous lab draw*
5.0 - 5.9	Hold Warfarin 2 days & 20% weekly decrease of Warfarin starting with next dose, consult with MD & determine next lab draw date*
6.0 - < 10	Hold Warfarin 2 days & 20% weekly decrease in Warfarin starting with next
	dose, INR within I week, consult with MD to determine next venous lab draw*
> 10	Physician evaluation before leaving clinic, lab draw*

High INR range desired (Target Range = 2.5 - 3.5)

NR Result	Intervention
1.0 - 1.5	
	additional 5 mg dose. INR within 1 week
1.6 - 2.0	20% weekly increase in Warfarin and/or diet modification, INR within 2 weeks
2.1-2.4, treat if 2x in a row	10% weekly increase in Warfarin or diet modification, INR in 2 - 4 weeks
2.5 - 3.5	No intervention, INR in 4 weeks
3.6-4.0, treat if 2x in a row	10% weekly decrease in Warfarin or diet modification. INR in 2 - 4 weeks
4.1 - 4.5	10% weekly decrease in Warfarin or diet modification, INR in 1-2 weeks, for venous lab draw.*
4.6 5.5	Hold Warfarin I day & 10% weekly decrease in Warfarin beginning with the next dose. INR within I-2 weeks, for venous lab draw date* (If INR ≥ 5 consult with MD)
5,6 - 6.5	Hold Warfarin I day & 10% weekly decrease in Warfarin starting with the next dose, consult MD & determine next venous lab draw date*
6.6 - <10	Hold Warfarin 1-2 days & 20% weekly decrease in Warfarin starting with the next dose, consult with MD to determine next venous lab draw date*
>10	Physician evaluation before leaving clinic



Patient Identification Sticker Goes Here

Warfarin (Coumadin®) Anticoagulation Reversal Orders (The following orders are one-time orders for the current day.) INR goal: 1. Current INR: 2. Check Protime/INR daily (if not already ordered) or as noted in the orders below. Management of Over-Anticoagulation Without Bleeding INR Risk Factors Thrombotic Intervention (check box(es) desired) Risk² for Bleeding Low or High No change; continue current warfarin dose. Above None Present or Present Hold warfarin today. target but less than 5 Lower warfarin dose to mg po today None Present Low or High Hold warfarin today. Hold warfarin & give Vitamin K 🔲 1.25mg OR 🛭 5 to 9 Present Low 2.5mg orally Present High Hold warfarin and monitor closely for bleeding Give Vitamin K 1.25mg or 2.5mg orally None Present Low or High Hold warfarin & give Vitamin K 2.5mg orally Present Hold warfarin & give Vitamin K 5mg orally Above 9 Low Hold warfarin & give Vitamin K 2.5mg OR 5mg orally Present High 1 and 2 (see back of form) Management of Over-Anticoagulation With Bleeding Minor or Serious Intervention INR No change in warfarin dose. Observe carefully for signs / symptoms Low or in of increased bleeding. target range Minor Above target Lower warfarin dose to mg today; no Vitamin K but < 5 Hold warfarin & give Vitamin K 1.25mg OR 2.5mg orally 5 to 9 ☐ Hold warfarin & give Vitamin K ☐ 2.5mg OR ☐ 5mg orally Above 9 Hold warfarin & give Vitamin K 10mg IV over 30 minutes, Any INR Serious supplemented with 2 units of FFP. Recheck INR in 12 hours. Reversal of INR for Emergent Invasive Procedures Intervention INR Surgical/Procedural (In all cases, recheck INR in 12 hours and re-administer Vitamin K risk of bleeding and /or FFP if needed.) 1.5 to in Moderate Hold warfarin & give Vitamin K 2.5mg orally. Consider FFP. (Goal INR < 1.5) target range Above target Hold warfarin, give Vitamin K 2.5mg orally, and 2 units of FFP. but < 5 5-9 Hold warfarin, give Vitamin K 5mg orally, and 2 units of FFP. Hold warfarin, give Vitamin K 10mg orally, and 2 units of FFP. Hold warfarin, give Vitamin K 10mg orally, and 2 units of FFP. Any INR High (Goal INR = 1)

Physician Signature_

Date

Time

Form Number: H00730 Original Date: 06/2012 Page 1 of 2 Warfarin (Coumadin) Anticoagulation Reversal Orders





Patient Identification Sticker Goes Here

1. Risk factors for bleeding:

History of GI bleeding (not peptic ulcer disease WITHOUT bleeding).

Hypertension

Cerebrovascular disease

Ischemic Stroke

Heart Failure

Renal Insufficiency

Concurrent aspirin and/or clopidogrel (Plavix®)

Age greater than 75 years

Recent major surgery

2. Thrombotic Risk

- A. Low Thrombotic Risk
 - i. Atrial fibrillation WITHOUT:
 - a. history of severe left ventricular dysfunction (ejection fraction less than 25%)
 - b. clinically significant rheumatic heart disease
 - c. previous thrombembolic events within the past 6 months
 - d. cardioversion in the last month
 - e. bioprosthetic heart valve
 - f. severe left atrial enlargement
 - ii. More than one month since arterial thromboembolism
 - iii. Deep vein thrombosis (DVT) prophylaxis
 - iv. More than 3 months since DVT or pulmonary embolism
- B. High Thrombotic Risk
 - i. Atrial fibrillation WITH:
 - a. history of severe left ventricular dysfunction (ejection fraction less than 25%)
 - b. clinically significant rheumatic heart disease
 - previous thrombembolic events within the past 6 months
 - d. cardioversion in the last month
 - e. bioprosthetic heart valve
 - f. severe left atrial enlargement
 - ii. Less than one month since arterial thromboembolism
 - iii. Mechanical heart valves
 - iv. Less than 3 months since DVT or pulmonary embolism

References:

Gulseth PharmD, Michael. Managing Anticoagulation Patients in the Hospital. 2007: 58-61. American College of Chest Physicians. Antithrombotic and Thrombolytic Therapy: American College of Chest Physicians Evidence-Based Clinical Practice Guidelines (8th Edition). CHEST 2008; 133:174S-176S

Re: Change in ACCP Guidelines for Vitamin K Administration

Dear LivingCenter and AseraCare Medical Directors,

The American College of Chest Physicians (ACCP) has released their evidence-based guidelines on the management of warfarin therapy, including when evidence supports administration of vitamin K.

- The ACCP no longer recommends administering vitamin K for INRs between 4.5 and 10 if
 there is no evidence of bleeding. Instead, the ACCP recommends holding 1 2 doses of
 warfarin and restarting therapy at a lower dose. The basis of the recommendation is that while
 administration of vitamin K to patients with INRs between 4.5 and 10 rapidly lowers the INR,
 there are no measureable differences in the percentage of patients who bleed with or without
 vitamin K administration.
- Oral vitamin K is recommended in patients taking warfarin when the INR value is greater than 10 and there is no evidence of bleeding. Oral administration is predictably effective, safer and more convenient than parenteral routes and is the route of choice. Revised CHEST guidelines (2012) recommend the use of 2.5mg (1/2 tablet).
- For patients with major bleeding associated with warfarin, ACCP recommends administration
 of four factor prothrombin complex concentrate (PCC) in conjunction with vitamin K 5 10 mg
 administration by slow IV injection. (Vitamin K administered by IV injection may be associated
 with anaphylactic reactions; the rate of infusion should not exceed 1mg/min. While often used
 in the past, subcutaneous vitamin K absorption may be delayed and unpredictable and is not
 recommended.)

A revised INR management table is provided below.

INR	Management
Greater than 4.5, but less than 10 (>4. 5 but < 10) No significant	Withhold warfarin and monitor INR more frequently (daily) and for signs and symptoms of bleeding and resume therapy at lower dose once INR returns to therapeutic range Routine use of Vitamin K is not recommended
bleeding	
Greater than 10 (>10) No significant bleeding	 Hold warfarin therapy and administer vitamin K 2.5mg orally (1/2 of 5mg tablet) and expect substantial INR reduction in 24-48 hours. Monitor INR more frequently (daily) and administer additional vitamin K 2.5mg orally if no substantial INR reduction in 24-248 hours. Resume therapy at lower dose once INR returns to therapeutic range.
Major bleeding	§ Discontinue warfarin and administer four-factor prothrombin complex concentrate rather than plasma. Also, administer vitamin K 5-10 mg slow IV infusion; repeat as necessary q4-6 hours.

Reference: Holbrook A, et al. Evidence-based management of anticoagulant therapy: antithrombotic therapy and prevention of thrombosis, 9th ed: ACCP Evidence-based Clinical Practice Guidelines. Chest 2012;141;e152S-e184S.

Asthma Action Plan

				unna Addon i lan
DATE://		IAME		
WEIGHT:		·		PHONE_
HEIGHT:				PHONE
DOB://	WHAT TRIG	GERS MY ASTHMA		
Baseline Severity				
Best Peak Flow				
	Always	use a holding chamber /	spacer with/without	a mask with your inhaler. (circle choices)
GREEN ZONE	DOING	WELL		GO!
You have ALL of these:				
■ Breathing is good	Step 1:	Take these controller medicine	s <u>every day</u> :	
■ No cough or wheeze		MEDICINE	HOW MUCH	WHEN
■ Can work/exercise easily		-		
■ Sleeping all night		-		
Peak Flow is between:				
and	Sten 2:	If evereign triggers your aethm	a take the following medicin	e 15 minutes before exercise or sports.
80-100% of personal best	Otop 2.	MEDICINE	HOW MUCH	e 13 minutes before exercise or sports.
00-100 /o 01 personal best				
YELLOW ZONE	GETTI	NG WORSE		CAUTION
You have ANY of these:				
Difficulty breathing	Step 1:	Keep taking GREEN ZONE r	nedicines and ADD quick-reli	ef medicine:
Coughing			puffs or 1 nebulizer	r treatment of
Wheezing		Repeat after 20 minutes if neede	d (for a maximum of 2 treatmer	ats).
Tightness in chestDifficult to work/exercise	O4 O-			
Wake at night coughing	Step 2:	Within 1 hour, if your symptom		turn to the GREEN ZONE,and call your health care provider today.
Peak Flow is between:		take your oral Steroid medic	e	and can your nearth care provider today.
and	Sten 3:	If you are in the YELLOW ZO	NF more than 6 hours	
anu	-	or your symptoms are getting		instructions.
50-79% of personal best			,	
RED ZONE	EMER	RGENCY		GET HELP NOW!
You have ANY of these:		IGENOT		ati litti nom.
It's very hard to breathe	Step 1:	Take your quick-relief medicine	NOW:	
■ Nostrils open wide	•	MEDICINE	HOW MUCH	
■ Medicine is not helping		III DIONE	now moon	
■ Trouble walking or talking				
Lips or fingernails are grey or bluish				
are grey or bluish		AND		
Peak Flow is between:	Step 2:	Call your health care provider	NOW	
and		AND		
Below 50% of personal best		Go to the emergency room OF	CALL 911 immediately.	
 DΔTF· / /	MU/ND/DV	A SIGNATURE		
FULLUW-UP APPUINTIVIENT IN		A	I	

Asthma Action Plan

DATE: //	DATIENIT N	AME	Motimia Motion i Idii
			PHONE
HEIGHT:		ARE PROVIDER/CLINIC NAME	
DOB:/		GERS MY ASTHMA	
Baseline Severity	· Will it it	<u></u>	
Best Peak Flow			
DOOL I OUR LIOW	ΔΙνιανία	use a holding chamber/snacer with/	without a mask with your inhaler. (circle choices)
	Aiways	use a noiding Chamber/spacer with A	William a mask with your initialer. (Circle Choices)
GREEN ZONE	DOING	WELL	GO!
You have ALL of these:	Step 1:	Take these controller medicines every day:	
Breathing is goodNo cough or wheeze		MEDICINE HOW MUCH	WHEN
■ Can work/play easily			
■ Sleeping all night			
Peak Flow is between:			
and	Step 2:	If exercise triggers your asthma, take the following	ng medicine 15 minutes before exercise or sports.
80-100% of personal best		MEDICINE HOW MUCH	5
YELLOW ZONE	GETTI	NG WORSE	CAUTION
You have ANY of these:	Sten 1:	Keep taking GREEN ZONE medicines and AD	D quick-rolief medicine:
It's hard to breatheCoughing	отор 1.	· · · · · · · · · · · · · · · · · · ·	1 nebulizer treatment of
Wheezing		Repeat after 20 minutes if needed (for a maximum o	
Tightness in chest		Thepeat arter 20 minutes if heeded (for a maximum o	i z iroamonoj.
Cannot work/play easily	Step 2:	Within 1 hour, if your symptoms aren't better or y	ou don't return to the GREEN ZONE ,
Wake at night coughing		take your oral steroid medicine	and call your health care provider today.
Peak Flow is between:	04 0-		
	step 3:	If you are in the YELLOW ZONE more than or your symptoms are getting worse , follow R	
50-79% of personal best			
RED ZONE	EMER	GENCY	GET HELP NOW!
You have ANY of these:	Sten 1:	Take your quick-relief medicine NOW:	
It's very hard to breatheNostrils open wide	отор п	MEDICINE HOW MUCH	
■ Ribs are showing		MEDIONE HOW MOON	
■ Medicine is not helping		or 1 nebulizer treatment of	
Trouble walking or talkingLips or fingernails			_
■ Lips or fingernails are grey or bluish		AND	
Peak Flow is between:	Step 2:	Call your health care provider NOW	
and		AND	
Below 50% of personal best		Go to the emergency room OR CALL 911 imm	ediately.
	A .: -:		Prince to the state of AAB
		an provides authorization for the administration of n	nedicine described in the AAP. edicine at school or daycare with approval of the school nurse.
DATE: / /	MD/NP/PA	SIGNATURE	
This consent may supplement	nt the schoo	or daycare's consent to give medicine and allows	my child's medicine to be given at school/daycare.
			at school with approval from the school nurse (if applicable).
DATE: / /	PARENT/ G	UARDIAN SIGNATURE	
FOLLOW-UP APPOINTMENT IN	, -		PHONE



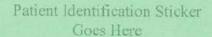
1PO

Hea	CBC and BMP Now Saline lock with rou STAT blood culture Arterial blood gases STAT sputum gram althcare Associated Hospitalizatio Residence in Home infusio Chronic dialy Wound care pudomonas Risk Factoria Home infusio Residence in Residence in Home infusio Residence in Residence	liter and tine of stain Pne on ≥ 2 stain the sis we work or ovice tors	se oximetry s per nasal catheter, in AM care and culture if produ umonia (HCAP) Ri 2 days in previous 90 sing home for any ar rapy (including antil ithin 30 days ded by a healthcare p (check all that apply)	sk F. day, mour piotic provide	e to keep sats $\geq 90\%$ e cough present. actors (check all that is (do not have to be at of time in the last is) der within the last 30	at appropriate app	□ Smoking cess □ I & O for 48 □ □ Force fluids t □ Activity: up i □ Implement Pr □ Pneumo urina pply): secutive) days	satior hours o 200 n cha neum ry an	00 mL Yes Air 1st day, then amb ovax and Influenza tigen test RSA Risk Factors Recent influence Air Injection dr History of Mompromised Risk	ent is a smoker No Fluid re pulate TID as to standing orde (check all that ss uenza infection ug user MRSA infectio Factors: upromised	strict oleran rs	ted
	COPD and his Other;	story	cumented as a possib of repeated courses	of an	tibiotics and/or corti	icos	teroids		☐ Previous ho	systemic stero spitalization w		14 days
			er blood cultures dra			sput		ined	HCAP Risk Fa	ctors:		
1	Community-Acquired: Non-ICU Admit, No Risk Factors Community-Acquired: ICU Admit, No Risk Factors		ICU Admit,		Community-Acquired: Pseudomonas Risk Factors		Community- Acquired: MRSA Risk Factors		Without additional risk factors With additional risk factors		Aspiration Pneumonia	
0	Ceftriaxone 1 gm IV q24h AND Azithromycin 500 mg IV q24h	0	Ceftriaxone 2 gm IV q24h AND Azithromycin 500 mg IV q24h	0	Zosyn [†] 4.5 gm IV q6h AND Levofloxacin [†] 750 mg IV q24h	re co 3,	lect one gimen from lumn 1, 2, OR and ADD the llowing	0	Ceftriaxone 2 gm IV q24h AND Azithromycin 500 mg IV q24h	Select one regimen from column 3 and, if	0	Community Acquired/ Healthcare Associated Levofloxacin [†] 750 mg IV q24h
0	Levofloxacin [†] 750 mg IV q24h	0	Ceftriaxone 2 gm IV q24h AND Levofloxacin [†] 750 mg IV q24h	0	Beta-laciam allergic: Aztreonam 2 gm IV q8h AND Levofloxacin 750 mg IV q24h	0	Vancomycin† 20 mg/kg (max of 2gm) =mg IV x 1,	0	Ceftriaxone 2 gm IV q24h AND Levofloxacin† 750 mg IV q24h	MRSA risk, from column 4	0	Severe periodontal disease, putrid sputum, or alcoholism Zosyn [†] 3.375gm IV q6h OR (see box below)
		0	Beta-lactam allergic: Levofloxacin [†] 750 mg IV q24h AND Aztreonam [†] 2 gm IV q8h	0	If recently received a fluoroquinolone, add Gentamicin [†] IV (see H00472). Pharmacist to follow & dose.		then pharmacist to dose		Beta-lacum allergic: Levofloxacin† 750 mg IV q24h AND Aztreonam† 2 gm IV q8h		0	Ceftriaxone 1 gm IV q24h AND Clindamycin 600 mg IV q8h
Othe	scheduled O	ng/ A R unit	Albuterol 2.5 mg (D PRN dose nebulizer treate PRN				Acetai	mino	re Obstructive Lun phen 650 mg PO/F °F to adjust antibiot	R q4h PRN pa	in or	temp
					Physician Signat	ture				Date		Time

Pneumonia - Adult

Admission Orders

Form Number: H00208 Revision Date: 09-11 Page 1 of 1



ADULT SEVERE OBSTRUCTIVE LUNG DISEASE NEBULIZER ORDERS

DATE/TIME NOTED

1.		vith Albuterol 2 reatment serves	.5mg/3ml Neb. ASAP s as <u>time zero</u> .)	Starting time: time zero
2.	Time:	30 minutes	Albuterol 2.5mg unit dos	se via nebulizer
3.	Time:	1 hour	Albuterol/Ipratropium 0.	5 mg/3 ml (Duoneb) via nebulizer
4.	Time:	2 hours	Unit dose Albuterol 2.5 r	mg/3 ml via nebulizer
I	rom th	is point, nebs a	are given every three (3) h	ours in the following sequence.
5.	Duone	b		
6.	Unit do	ose Albuterol		
7.	Duonel	b		
8.	Unit do	ose Albuterol		
9.	Conting re-write		e, one nebulizer treatment e	every three hours, until the order is
		Signature		Date / Time

Form Number: H00069 Revision Date: 11/2011 Page 1 of 1 Adult Severe Obstructive Lung Disease Nebulizer Orders



Patient Identification Sticker Goes Here

ADULT POTASSIUM CHLORIDE REPLACEMENT STANDING ORDERS

Check box for route of administration desired.

☐ ORAL ROUTE OF ADMINISTRATION

(preferred route due to safety issues with IV potassium administration)

DATE/TIME NOTED

Serum K + less than 3.0 mEq/L

- 1. Oral KCL solution 20 mEq mixed with 4 ounces of water or juice q 2 hours x 4 doses.
- 2. Recheck serum K⁺ 2 hours after last dose. If K⁺ is less than 3.6, contact the physician.
- 3. Repeat serum K⁺ the next a.m.

Serum K+ 3.0 to 3.5 mEq/L

- Oral KCL solution 20 mEq mixed with 4 ounces of water or juice q 2 hours x 2 doses.
- 2. Recheck serum K⁺ 2 hours after last dose. If K⁺ is less than 3.6, contact the physician.
- 3. Repeat serum K⁺ the next a.m.

☐ INTRAVENOUS ROUTE OF ADMINISTRATION

DATE/TIME NOTED

Serum K + less than 3.0 mEq/L

- 1. KCL 10 mEq IV over 60 minutes every 1 hour x 6 doses.
- 2. Recheck serum K⁺ 1 hour after last dose. If K⁺ is less than 3.6, contact the physician.
- 3. Repeat serum K⁺ the next a.m.
- 4. Pharmacy to add 10 mg lidocaine to each bag if patient has a peripheral line and does not have an allergy to lidocaine.
- 5. Telemetry

Serum K+ 3.0 to 3.5 mEq/L

- 1. KCL 10 mEq IV over 60 minutes every 1 hour x 4 doses.
- 2. Recheck serum K⁺ 1 hour after last dose. If K⁺ is less than 3.6, contact the physician.
- 3. Repeat serum K⁺ the next a.m.
- 4. Pharmacy to add 10 mg lidocaine to each bag if patient has a peripheral line and does not have an allergy to lidocaine.

Signature

Date/Time

Form Number: H00473 Revision Date: 3/09 Page 1 of 1 ADULT POTASSIUM CHLORIDE REPLACEMENT



	ADUL	I MAGNESIUM REPLACEMENT STANDING ORDERS
Check box fo	r route of adn	ninistration desired and medication desired, as applicable.
		MINISTRATION ld hypomagnesemia with serum magnesium of 1.3-1.5mg/dL)
DATE	NOTED	 Medication (Check one box) Magnesium Oxide (MagOx®) 400mg tablet (equivalent to 240mg elemental magnesium per tablet), one tablet orally three times da Magnesium hydroxide (MOM) suspension 400mg/5ml (equivale to 167mg elemental magnesium per 5ml), one teaspoonful = 5ml orally four times daily Serum magnesium level on
		TE OF ADMINISTRATION
DATE	NOTED	Serum Magnesium 1.3 to 1.5 mg/dL
		 Magnesium Sulfate 2 grams IV over 2 hours x 1 dose. Serum magnesium level the next a.m.
		Serum Magnesium 1 to 1.29 mg/dL
		 Magnesium Sulfate 2 grams IV over 2 hours q6h x 2 doses. Serum magnesium the next a.m.
		 Serum Magnesium Less Than 1 mg/dL (asymptomatic) Magnesium Sulfate 4 grams IV over 4 hours x 1 dose. Magnesium level 4 hours after completion of IV infusion. Contact MD i magnesium level less than 1.5 mg/dL. Repeat magnesium level the next a.m.
		 Serum Magnesium Less Than 1 mg/dL (symptomatic) Magnesium Sulfate 2 grams IV over 15 minutes, then 4 grams IV over 4 hours x 1 dose. Magnesium level 4 hours after completion of infusion. Contact MD if magnesium level less than 1.5 mg/dL. Repeat serum magnesium level the next a.m
		, M.D.
		Signature Date/Time

ADULT MAGNESIUM

REPLACEMENT

Form Number: H00635 Original Date: 6/2012 Page 1 of 1



Patient Identification Sticker Goes Here

ADULT ALCOHOL WITHDRAWAL SYNDROME STANDING ORDERS

- Valium (Diazepam) and Ativan (Lorazepam) may not be administered to the following patients without a specific MD order:
 - A. Systolic BP < 100
 - B. RR < 12
 - C. Shallow respirations or signs of upper airway obstruction.
 - D. Patient difficult to arouse.
- 2. Complete Multi System Severity Assessment (MSSA) scale and vital signs: Repeat per following guidelines

MSSA Score	Repeat MSSA & Vital Signs
< 8	4 hours
<8 x 2	8 hours
8-14	2-4 hours
15-19	1 hour
>20	30 minutes

3. * Administer Ativan (lorazepam) IV after each MSSA using the following guidelines:

MSSA Scale Score	Ativan (Lorazepam)	
<8	0	* (may administer lorazepam orally at nurses' discretion)
8-19	1-2 mg	
>20	2-4 mg	

4. If MSSA >20 and patient not responding to Ativan (Lorazepam), use Valium (Diazepam) IV per dosage guideline after contacting physician:

MSSA Scale Score	Valium (Diazepam)
<8	0
8-19	5-10 mg
>20	10-20 mg

- 5. Tenormin (Atendol) 50 mg PO daily. Hold if HR < 50 and/or history of asthma or CHF.
- 6. If more than 10 mg of Ativan (Lorazepam) is used in 24 hours and MSSA < 8 put patient on tapering Ativan (lorazepam) schedule reducing each day's dose by 50%. *Contact MD for specific order*.
- 7. Thiamine 100mg PO or IV daily x 3 days. Give before receiving any glucose.
- 8. Folic acid 1 mg PO or IV daily through discharge.
- 9. Call physician for seizure activity; suicidal tendencies; need for increased lorazepam schedule.
- 10. Should signs of benzodiazepine overdose or toxicity develop such as CNS depression, respiratory depression (RR <12 and/or shallow respirations, decreasing SPo2), increased lethargy/difficult to arouse, may give:
 - flumazenil (Romazicon) 0.2mg IVP over 15 seconds. If patient does not reach desired level of consciousness within 45 seconds, may repeat dose one time. *Contact MD for further orders*.

Physician Signature	Date/Time
1 Hysician dignature	Dute, Thie

Form Number: H00349 Revision Date: 01/10 Page 1 of 1 Adult Alcohol Withdrawal Syndrome Standing Orders





Altering Insulin dosing

Ensuring consistent dosing of insulin is important in the overall care of the patient. It decreases episodes of hyperglycemia and hypoglycemia and studies have shown significant decrease in mortality and morbidity associated with improved control of blood sugars.

Administering a different dose

- A decreased dose of Insulin should be considered if blood sugar (BS) is low (<100) or high (>300).
- If BS<70, Insulin should be held until after discussion with provider (follow hypoglycemic/Insulin protocol)
- If BS>350, should discuss with provider possible additional Insulin.
- If BS consistently (more than 6x/week) >250, BS should be reviewed by provider when next onsite.

Different timing of dose

- If patient does not receive Insulin within 1 hour either before or after a meal, it should be held until the next dose.
- If patient is out of the building and then returns and is given a meal, Insulin should be administered within 30 minutes of eating, unless the next dose of Insulin is within 4 hours, then discuss with provider

Holding Insulin

• If patient is not eating and has BS<110 short acting insulin should be held, if BS is consistently less than 100 then provider should be notified during next rounding day to make adjustments in long acting Insulin.

LTC Professionals STANDARD SNF WOUND CARE PROTOCOLS®

UNSTAGEABLE, DISEASE & TRAUMA WOUNDS	PRODUCT TYPES & CATEGORIES (9)	PRODUCT BRANDS & OPTIONS (18)	PRODUCT PHOTOS
START STANDARD DOS W PREVENTION BASICS STANDING ORDERS: If awaiting Physician/NP treatment orders, use the following STANDARD SOP until order is obtained.	WOUND CLEANSING Irrigation/Peri-wash	Sterile Water (B BRAUN); Peri-Wash (Convatech)	destruction in report law/
DIABETIC WOUNDS SOP: 1) Cleanse w sterile water or peri-wash 2) Fill wound depth with SILVRSTAT** 3) Cover with transparent film* or Hydrocolloid* Change q3 days	TRANSPARENT FILM	Tegaderm Transparent Dressing (3M); OpSite (Smith & Nephew)	
IF DRAINING 3b) Cover with foam and change QD BURNS SOP: 1) Relieve pressure (pillow, prop, fluidized	HYDROGEL	SILVRSTAT** (ABL Medical)	
mattress etc.) 2) Irrigate burn are with sterile water 3) Apply SILVRSTAT to burn area 4) Cover entire area with moist dressings OR sterile gauze dampened with SILVRSTAT 5) Assess pain level, administer pain meds PRN 6) Change q3 IF DRAINING 6b) change dressings QD ARTERIAL WOUND SOP: 1) Cleanse with sterile water or peri-wash 2) Apply SILVRSTAT** over wound surface 3) Cover wound with moist non-adherent pads or dressings 4) Assess pain level, administer pain meds PRN 5) Secure dressing using gentle tension, with gauze, cloth or paper tape 6) Change q3 days IF DRAINING 6b) change dressings QD	HYDROCOLLOID	Tegaderm Hydrocolloid Thin (3M); DuoDERM Extra Thin (Convatec)	
	FOAM	Allevyn Non-adhesive or Allevyn Adhesive (Smith & Nephew); Tegaderm Foam Adhesive (Smith & Nephew)	
	CALCIUM ALGINATE	Sorbsan (Mylan-Bertek); Algisite M (Smith & Nephew)	3
	COVER DRESSINGS	Tegaderm+Pad (3M);Non-Adherant Pads (Kendall); Telfa Island Dressing (Kendall)	
VENOUS WOUND SOP: 1) Cleanse with sterile water or peri-wash 2) Apply SILVRSTAT** over wound surface 3) Cover wound with moist non-adherent pads or dressings 4) Assess pain level, administer pain meds PRN 5) Secure dressing using gentle tension, with gauze, cloth or paper tape 6) Elevate leg as long as tolerated by patient BID 7) Change q3 days IF DRAINING 7b) change dressings QD	BARRIER OINTMENTS	Calmoseptine; Cavilon (3M)	
	SKIN SEALANT	Cavilon (3M); Skin Prep (Smith & Nephew)	
			© Copyright Pacent/LTC Professionals 2012

LTC Professionals STANDARD SNF WOUND CARE PROTOCOLS®

STAGE 1 or DEEP TISSUE PREVENTION BASICS INJURY (Intact Skin) DO: DO: DO: Complete Braden & Notify physician to obtain Comprehensive Assessment diagnosis/orders Reposition at-risk residents Notify family and/or Notify family and/or per individual sitting and lying Representative, Designee etc. intervals Start weekly wound round and Daily skin inspections with documentation Complete Braden and collect Weekly skin inspections by comprehensive risk data LPN or RN include Complete Tissue Tolerance measurements observation observation Minimize exposure to Consult with Dietary & Therapy moisture (incontinence, departments as necessary perspiration, drainage etc.) Protect heels from pressure Moisturize dry skin (pillow prop or lift boots) Minimize shear and friction Evaluate bed & w/c surface through (proper positioning, Develop Care Plan for Skin transferring & turning Integrity Integrity techniques, protective Start PREVENTION BASICS dressings, skin sealants or corn starch) STANDING ORDERS: STANDING ORDERS: Use moisture barriers If awaiting Physician/NP topical Consult with Dietary and treatment orders use the following STANDING ORDER PROTOCOL (SOP) Therapy departments to enhance care continuity until order is obtained. is obtained. Pay attention to nutrition & STAGE 2 SOP: STAGE 1 SOP: hydration Monitor area Facilitate mobility through Protect skin from activity, ROM exercises and moisture/incontinence with positioning

barrier ointment

TOPICAL & DRESSING SUPPLIES (see back of card for clinic/facility specific brands)

- *DO NOT use Hydrocolloid dressings or transparent films on infected wounds.
- **DO USE SILVRSTAT gel in place of Hydrogel whenever infection is possible, suspected or present.

on back of card.)

DO NOT (See STANDING ORDERS for Use hot water ARTERIAL and VENOUS WOUNDS Use donut-type devices

Massage skin over bony Prominence

Use pressure reduction

bony prominences

possible elevation

Use lifting devices

family and staff in

PREVENTION BASICS.

wheelchair

devices in bed, chair and

Use positioning devices to pad

Relieve heel pressure in bed

Maintain HOB at lowest

Involve/educate resident,

© Copyright Pacent/LTC Professionals 2012

STAGE 2

(Pressure Sores)

- Notify physician to obtain diagnosis/orders
- Representative, Designee etc.
- Start weekly wound round and documentation
- Complete Braden and collect comprehensive risk data
- Complete Tissue Tolerance
- Consult with Dietary & Therapy departments as necessary
- Protect heels from pressure (pillow prop or lift boots)
- Evaluate bed & w/c surface
- Develop Care Plan for Skin
- Start PREVENTION BASICS

If awaiting Physician/NP treatment orders use the following STANDING ORDER PROTOCOL (SOP) until order

- 1) Cleanse with sterile water or peri-wash initially & at each dressing change
- Protect peri-wound (skin sealant/barrier)

NO DRAINAGE

Apply SILVRSTAT** to wound base a3 days with cover dressing OR

3b) If wound needs protection from incontinence use Hydrocolloid* q3 days & PRN

DRAINING

- Apply adhesive foam QD
 - 4b) If wound has depth loosely fill with lightly moist sterile gauze and cover dressing QD

STAGE 3 & 4

(Pressure Sores)

DO:

- Notify physician to obtain diagnosis/orders
- Notify family and/or Representative, Designee etc.
- Start weekly wound round and documentation
- Complete Braden and collect comprehensive risk data
- Complete Tissue Tolerance observation
- Consult with Dietary & Therapy departments as necessary
- Protect heels from pressure (pillow prop or lift boots)
- Evaluate bed & w/c surface
- Develop Care Plan for Skin Integrity
- Start PREVENTION BASICS

STANDING ORDERS:

If awaiting Physician/NP treatment orders use the following SOP until order is obtained.

STAGE 3 & 4 SOP:

- 1) Cleanse with sterile water initially & at each dressing change
- Protect peri-wound (skin sealant/barrier)

NO DRAINAGE

- 3) Apply SILVRSTAT** to wound base QD with cover dressing
 - 3b) If wound needs protection from incontinence use Hydrocolloid* a3 days & PRN

DRAINING

- Apply adhesive foam QD
 - 4b) If wound has depth layer Calcium Alginate in or over slough area before applying SILVRSTAT, loosely fill with lightly moist sterile gauze and cover apply cover dressing QD

UNSTAGEABLE, DISEASE & TRAUMA WOUNDS

DEFINITION: UNSTAGEABLE WOUNDS are all wounds that are covered by Eschar or slough or caused by disease trauma/BURNS.

DO:

- Notify physician to obtain diagnosis/orders
- Notify family and/or Representative, Designee etc.
- Start weekly wound round and documentation
- Complete Braden and collect comprehensive risk data
- Complete Tissue Tolerance observation
- Consult with Dietary & Therapy departments as necessary
- Protect heels from pressure (pillow prop or lift boots)
- Evaluate bed & w/c surface
- Develop Care Plan for Skin Integrity
- Start PREVENTION BASICS

STANDING ORDERS:

If awaiting Physician/NP treatment orders, use the following SOP until order is obtained.

INTACT BLACK HEEL SOP:

- 1) Relieve pressure (pillow, prop etc.)
- Leave intact unless S/S of infection
- 3) Cover with DRY gauze

MACERATION/ **EXCORIATION/EDEMA SOP:**

- Cleanse w sterile water or peri-
- 2) Apply barrier ointment following each episode of incontinence
- 3) If edema is suspected cause call physician immediately

SKIN TEARS SOP:

- 1) Cleanse w sterile water or peri-
- 2) Apply thin layer SILVRSTAT** let dry BEFORE
- 3) Appling Steri Strips or cover with transparent film*. Change q5 days or PRN for dislodgement or leakage

BEST PRACTICE GUIDELINES FOR WOUND CARE

SUSPECTED DEEP TISSUE	STAGE (STAGE II	STAGE III & IV	UNSTAGEABLE	DIABETIC ULCERS	ARTERIAL ULCERS	VENOUS INSUPPICIENT ULCER
Testment may include	Incorpora may include:	Light Drainage	Dry Wound	Treatment may include	Dre Wesnit	Dry Wound	Dry Wound
Apply Barrier mean to but- tocks with each spise de of inconfinence. Or Apply Topical Side Protected to enddened anne cpi for protection Or Apply Topical Side Protected to protection anne and cover with Transparent decovery Q7 days and PRN for dis- ladgement	Apply Barrier mean in but- tocks with each approach of incontinuous. Or Imply Topical files Protection On Apply Topical Shire Protection to protection and cover with Transporent obsessing Q 7 days and FRN for dis- lodgement	Cleaner with mornal rating and apply Bursies grant or bustnesses with each episods of mountainence. Or Apply Topical Shire Protestest to parisonal sion and Apply Gol cover with appropriate secondary densiting. From Or Apply dysfreadist tope to prevent premature the lockers prevent premature the lockers and or according to manufacturers recommendation.	Cleaner with normal salms Apply Topical Skin Presented to performed alon Apply Get cover with appropriate secondary thereing On Draining Wound: Cleaner with normal saline. Apply Topical Skin Presented to performed saline. Line wound bed with Calmer Adjusts (rope or sheet) - fell remaining space game. Cover with an Absorption decising. Foun May frame with use to prevent permature dislandgement. Change q 3 days and PRN for dislandgement, leakage and/or according to manufacturers recommendation.	Cleasure with normal value Apply Tapical Shire Franciscos to commented shire Apply Gel or hydrocalaid for muchpic debridemana Curar with appropriate au- society decreing Change q 3 days and PRN for distributement, lessage and/or accurating to man- officentiates recommenda- tion Or Apply decreal abbridge agent of 100% of wound bed is necessife for chamic- cal debridement Cover with patter and change q day. (Do not cover with occlusive descring) Discreptions chemical debridement when necessive busins in dis- sedwed. Continue with most wound braining lessat Black Hard Rehere persons No desang No debridement	Channe with normal saline Apply Topical Skin Protested to printroved of the Protested Skin Protested to printroved of the Apply Gol, cover with appropriate secondary decising Or Drawing Wound! Change With normal saline Apply Topical Skin Protested to preintened akin! Line wound bed with Colored with Colored Africal (cope or sheet) - fill consising space with gaste Cover with secondary to reference the deledgement, leakage and/or according to manufacturers secondaries.	Cleane with normal saline Apply Equical Lieux Productors to personnel also Apply Gel cover with apply decessing Or Apply Submaried May forme with tape to provent premature circlectors with normal saline Apply Equical Skin Protectors with normal saline Apply Equical Skin Protectors with normal saline Apply Equical Skin Protectors with normal saline Colors with guize Cover with an Absorption decessing Change of 3 days de PRN for delectors recommenda- tion	Change with mountal nature. Apply Gol, cover with appropriate recountary decrease. Form decrease, Cover with appropriate recountary decrease. Form decrease, Cover with mountain Managery Depict State. Protected to particularly thin Coliner Afgings (rope or there). Ell remaining space with an Alterpaire dressing. Cover with an Alterpaire dressing. Change of 5 days & PRN for delegant for according to standard and/or



Patient name/Sticker		
Room:	DOB:	

Standing House and Protocol Check list Order

	Standing House Orders
	Blood Sugar Management Protocol
	Bowel protocol
	Bladder Management Protocol
	IV Line Management Protocol
	After Hours INR Coverage Protocol
	Wound Care Protocol
Provider Sign	nature: Date:
Nurse Review	(Initials)



STANDING ORDERS for TRANSITIONAL CARE

The following standing orders are applicable for patients of medical teams in designated transitional care centers. These orders are to be used instead of facility standing orders. When any standing orders are initiated by facility staff, results are to be communicated to the NP/MD the next working day. Discontinue standing house orders from previous facility

After business hours and all day on weekends and holidays, contact the on-call staff with:

- 1) Critical patient care issues that need to be addressed prior to the next NP/MD visit
- 2) Clarification of admission orders that represent critical concerns Otherwise contact the primary care team on the next business day

Admission to Facility

- Initial vitals, including height and weight documented in the chart
- Daily vital signs (TPR, BP and O2saturation) for 3 days
- Weekly weights for patients without CHF unless directed
- For patients with CHF
- Daily weights
- Call for weight gain >2.5# in 48 hours or 5 # above admission weight
 - Assess lung sounds, peripheral edema, and respiratory effort daily
- Physical therapy, Occupational therapy and/or Speech therapy to evaluate and treat as indicated
- Administer facility mental status testing and PHQ9 section of the MDS.
- Administer two-step Mantoux unless history of TB or positive PPD.
- If PPD has been positive or contraindicated, a negative chest x-ray within three months in advance of admission or within 72 hours after admission is required. Call results to NP/MD next business day unless results are abnormal. Obtain copy of CXR report to document "active TB negative" status.
- Per CDC guidelines may administer influenza vaccine to patients who have not already received it unless contraindicated (i.e., temp> 100° F, allergy to eggs or influenza vaccine)
- Per CDC guidelines may administer Pneunovax to patients that have not already received it unless contraindicated.

Diet

- When specific diet orders are not present, the nurse or dietitian may initiate a diet that conforms to the facility's dietary options and best meets the patient's needs
- 2 Gm sodium diet for all admissions with CHF as an active diagnosis
- May change diet to house equivalent
- If patient has a feeding tube, administer 150 ml free water q 8 hours via feeding tube unless directed otherwise



Medications

Initiate self-administration of medication (SAM) evaluation when there is a question regarding the patient's ability to self-administer meds; include Lovenox, insulin and blood glucose

Patient may keep multi-dose inhalers, nitroglycerin tablets and eye drops at bedside for SAM after patient demonstrates ability to safely self-administer the specific medication.

Comfort

- Acetaminophen 650 mg Q 4 hours PRN pain
 - o (not fever call NP/MD for all new fever episodes)
 - All patients -acetaminophen not to exceed 3 grams per 24 hours regardless of admission orders
- Cepacol (or therapeutic equivalent) (regular or sugar free) 1 lozenge dissolved in mouth q 2 hours PRN for sore throat
- Apply ice for 20 min qid PRN to injuries with inflammation
- Preparation H or Anusol ointment (or therapeutic equivalent) per package instructions PRN after bowel movement for hemorrhoid pain
- Lidocaine 1% 1.8 ml as a diluent with IM Rocephin PRN for local anesthesia

Respiratory

- Guaifenesin (plain) 2 tsp PO q 6 hours PRN for upper respiratory symptoms (expectorant) Albuterol 2.5 mg NEB x one dose PRN for dyspnea or wheezing AND call NP/MD with a nursing assessment
- 02 via nasal cannula 1-4 L per minute PRN for dyspnea, hypoxia (02 saturation <88%) or acute angina **AND call NP/MD with a nursing assessment**
- May initiate O2 weaning per nursing judgment to keep O2 sats >88%; monitor O2 saturations q shift X 3 days after oxygen is discontinued, including one O2 saturation during night-time sleep In patients with a tracheostomy, initiate trach care per facility protocol, suction PRN, and use a trach dome when O2 is indicated

Cardiovascular

- Nitroglycerin 0.4 mg SL PRN for chest pain or other signs/symptoms of acute angina; may repeat q 5 minutes x 2
- If chest pain/acute angina is not relieved after two doses of nitroglycerin, call 911 unless contrary to advanced directives; notify NP/MD immediately.

Indigestion

Antacid (facility stock) 30 ml PO qid PRN

Note -magnesium-based products are contraindicated for renal patients Tums (or therapeutic equivalent) 500 mg 1 tab PO (chewable) qid PRN

Sleep

• Institute 3 day sleep record by nursing staff

Cerumen

- Debrox or mineral oil 3 drops to affected ear bid x 3 days
- Gently irrigate affected ear canal with tepid H20 on 4th day
- Repeat x I if indicated and update NP/MD

MD/NP provider		



Blood Sugar Management Protocol

- Initiate meal time and bedtime blood glucose (BG) monitoring upon admission X 7 days for ALL diabetic patients unless admitting orders specify otherwise
- Notify NP/MD if two blood glucose results are < 70 or > 400 in a 24 hr period and/or condition change. If no condition change notify during next business day.
- If not specified: no coverage with insulin at HS

Hyperglycemia (BG > 200)

Administer NovoLog insulin < 15 minutes before the meal due to rapid onset of action
Use the following sliding scale when a sliding scale is ordered but dose is not
specified.

Blood glucose	> 450	12 units subcutaneously (sc)
Blood glucose	400 -450	10 units sc
Blood glucose	350 -399	8 units sc
Blood glucose	300 -349	6 units sc
Blood glucose	250 -299	4 units sc
Blood glucose	200 -249	2 units sc
Blood glucose	< 200	0 units

Hypoglycemia (BS < 70)

- If patient is symptomatic, conscious, and able to swallow or has a feeding tube:
- Administer 6 oz. fruit juice, milk, regular pop, or other high carbohydrate beverage (i.e., Ensure, Boost) orally or via feeding tube
- Repeat BG after 10 minutes; if < 70, repeat above intervention
- Repeat BG again in 10 minutes; if< 70 and equipment is determined to be functioning accurately, administer tube of Glucose Gel
- If BG remains < 70 on a fourth test, notify NPIMD
- If patient is unresponsive or unable to swallow and does not have a feeding tube: Administer Glucagon 1 mg IM
- Repeat BG after 10 minutes; if < 70 and patient still unresponsive, repeat Glucagon and notify NP/MD immediately.
- Call 911 while waiting for NP/MD response.
- If BG remains < 70 but patient is conscious, initiate interventions for the conscious patient
- Communicate occurrence of any hypoglycemic event to NP/MD the next working day

MD/NP provider	



Bowel Management Protocol

Bowel: Diarrhea

- Perform rectal check for impaction
- If impacted follow guidelines for constipation If not impacted:
- Stop all cathartic (constipation) related meds and observe If diarrhea continues:
 - Send stool specimen for C. diff toxin A and B
 - Initiate clear liquid diet for 24 hours
 - Notify NP/MD of the change in condition

Bowel: Constipation

- Perform rectal check for impaction
- Encourage 2,000 ml daily fluid intake unless contraindicated Dietary to initiate high fiber diet or supplements
- Order: Senna S 1 tab po bid prn
- If no BM x 1 day then schedule Senna S 1 tab po bid
- If no BM x 2 days start Miralax 17gm po q d
- If no BM x 3 days then Bisacodyl suppository 10 mg PR every 3 days PRN
- Fleets enema PR every 3 days PRN if no results from suppository, do not use in renal failure or renal insufficiency)

MD/NP provider		

Bladder Management Protocol

- Discontinue urinary catheter unless the admitting H & P indicates a diagnosis of neurogenic bladder, prostate hypertrophy with obstruction or urinary retention. If placed for wound management call before removing.
- After removing the catheter:
 - Assess voiding q 6 h with bladder scan or history
 - If PVR is > 250 cc on scan, no voiding in 6 hours, nursing assessment by palpation of full bladder, or patient uncomfortable: straight catheter
 - Ok to use lidocaine jelly 2% catheter lubricant
 - Continue striaght catheter q 6 hrs until patient voiding spontaneously

• Care of the indwelling catheter

- Do not irrigate
- Change chronic catheter q month, use same catheter and balloon size that patient has had placed previously
- Change catheter bag q week
- Change PRN for leaking or decreased urinary output with similar sized catheter Change catheter and tubing prior to obtaining a UA/UC
- Ensure bag is not touching the flow
- May attach leg bag when patient is up, reattach straight drainage when in bed

MD/NP provider _			
/ p			

IV Line Management Protocol

- Initiate routine IV line and site care per facility protocol
- May replace peripheral line per facility protocol or pm for site infiltration or phlebitis
- May DC PIV site if no indication for use. DO NOT remove PICC or central lines without consulting MD/NP.
- PICC line to be used for all antibiotics greater than 5 days
- PICC line insertion by IV team
- CXR for placement
- Once placement confirmed by IV nurse or provider may use for infusion
- OK to use PICC line for blood draws
- Flushes per Omnicare IV protocol

MD/NP provider		

After Hours INR Coverage

.

WEEKENDS and AFTER 5:00 PM INR Protocol Coumadin Management-DVT or PE or CVA or A fib

INR Goal 2.0-3.0

- INR < 2.0 Call on-call for further directions
- **INR 2.0-3.0 Give same Coumadin dose**-Notify primary MD/NP for further INR/Coumadin orders.
- **INR 3.0-5.0 Hold dose of Coumadin**-Check INR in AM, call primary MD/NP with results (on-call staff if primary MD/NP is not available) for INR/Coumadin orders.
- INR >5 Call on-call staff for further directions.

*If INR draw is missed give same dose of Coumadin, check INR in the morning

WEEKEND and AFTER 5:00 PM INR Protocol Coumadin Management-Joint Replacement Prophylaxis

INR Goal 1.8-2.5

- INR < 1.8 Call on-call staff for further directions
- **INR 1.8-2.5 Give same Coumadin dose-**Notify primary MD/NP in the AM (oncall staff if primary MD/NP not available) for further INR/Coumadin orders.
- **INR 2.5-5.0 Hold dose of Coumadin**-Check INR in AM, contact primary MD/NP with results (on-call staff if MD/NP not available) for INR/Coumadin orders
- INR >5.0 Call on call staff for further directions

*If INR draw is missed give same dose of Coumadin, check INR in the morning

<u>WEEKEND and AFTER 5:00 PM INR Protocol</u> <u>Coumadin Management-Mechanical Heart Valve</u>

INR Goal 2.5-3.5

- INR < 2.5 Call on-call staff for further directions
- **INR 2.5-3.5 Give same Coumadin dose**-Notify primary MD/NP in the AM (oncall staff if primary MD/NP not available) for further INR/Coumadin orders.
- **INR 3.5-5.0 Hold dose of Coumadin**-Check INR in AM, contact primary MD/NP with results (on-call staff if MD/NP not available) for INR/Coumadin orders.
- INR >5.0 Call on-call staff for further directions

*If INR draw is missed give same dose of Coumadin, check INR in the morning

MD/NP provider	 _

STAGE 2

(Pressure Sores)

PREVENTION BASICS

STAGE 1 or DEEP TISSUE

STAGE 3 & 4 (Pressure Sores)

TRAUMA WOUNDS

UNSTAGEABLE, DISEASE &

covered by Eschar or slough or caused

DEFINITION: UNSTAGEABLE

by disease trauma/BURNS.

diagnosis/orders

documentation

observation

Notify family and/or

WOUNDS are all wounds that are

Notify physician to obtain

Representative, Designee etc.

Complete Braden and collect

Consult with Dietary & Therapy

comprehensive risk data

Complete Tissue Tolerance

departments as necessary

(pillow prop or lift boots) Evaluate bed & w/c surface

Protect heels from pressure

Start weekly wound round and

DO:

- Complete Braden & Comprehensive Assessment
- Reposition at-risk residents per individual sitting and lying intervals
- · Daily skin inspections with cares
- Weekly skin inspections by LPN or RN include measurements
- Minimize exposure to moisture (incontinence, perspiration, drainage etc.)
- Moisturize dry skin
- Minimize shear and friction through (proper positioning, transferring & turning techniques, protective dressings, skin sealants or corn starch)
- Use moisture barriers
- Consult with Dietary and Therapy departments to enhance care continuity
- Pav attention to nutrition & hydration
- Facilitate mobility through activity, ROM exercises and positioning
- Use pressure reduction devices in bed, chair and wheelchair
- Use positioning devices to pad bony prominences
- Relieve heel pressure in bed
- Maintain HOB at lowest possible elevation
- Use lifting devices
- Involve/educate resident, family and staff in **PREVENTION BASICS**.

DO NOT

- Use hot water
- Use donut-type devices
- Massage skin over bony prominence

© Copyright Pacent/LTC Professionals 2012

INJURY (Intact Skin)

DO:

- Notify physician to obtain diagnosis/orders
- Notify family and/or Représentative, Designee etc.
- Start weekly wound round and documentation
- Complete Braden and collect comprehensive risk data
- Complete Tissue Tolerance observation
- Consult with Dietary & Therapy departments as necessary
- Protect heels from pressure (pillow prop or lift boots)
- Evaluate bed & w/c surface
- Develop Care Plan for Skin Integrity
- **Start PREVENTION BASICS**

DO:

- · Notify physician to obtain diagnosis/orders
- Notify family and/or Représentative, Designee etc.
- Start weekly wound round and documentation
- Complete Braden and collect comprehensive risk data
- Complete Tissue Tolerance observation Consult with Dietary & Therapy
- departments as necessary Protect heels from pressure
- (pillow prop or lift boots) Evaluate bed & w/c surface
- Develop Care Plan for Skin Integrity
- Start PREVENTION BASICS

DO:

- Notify physician to obtain diagnosis/orders
- Notify family and/or Représentative, Designee etc.
- Start weekly wound round and documentation
- Complete Braden and collect comprehensive risk data Complete Tissue Tolerance
- observation
- Consult with Dietary & Therapy departments as necessary
- Protect heels from pressure (pillow prop or lift boots)
- Evaluate bed & w/c surface
- Develop Care Plan for Skin Integrity

Start PREVENTION BASICS

STANDING ORDERS:

If awaiting Physician/NP treatment orders use the following SOP until order is obtained.

STAGE 3 & 4 SOP:

- Cleanse with sterile water initially & at each dressing change
- Protect peri-wound (skin sealant/barrier)

NO DRAINAGE

- Apply SILVRSTAT** to wound base **QD** with cover dressing
 - **3b)** If wound needs protection from incontinence use Hydrocolloid* q3 days & PRN

DRAINING

- Apply adhesive foam QD
- **4b**) If wound has depth layer Calcium Alginate in or over slough area before applying SILVRSTAT, loosely fill with lightly moist sterile gauze and cover apply cover dressing QD

Develop Care Plan for Skin Integrity

order is obtained.

STANDING ORDERS: If awaiting Physician/NP treatment orders, use the following SOP until

INTACT BLACK HEEL SOP:

Start PREVENTION BASICS

- Relieve pressure (pillow, prop etc.)
- Leave intact unless S/S of infection
- 3) Cover with DRY gauze

MACERATION/ **EXCORIATION/EDEMA SOP:**

- 1) Cleanse w sterile water or peri-
- Apply barrier ointment following each episode of incontinence
- If edema is suspected cause call physician immediately

SKIN TEARS SOP:

- Cleanse w sterile water or periwash
- 2) Apply thin layer SILVRSTAT** let dry **BEFORE**
- Appling Steri Strips or cover with transparent film*. Change q5 days or PRN for dislodgement or leakage

STANDING ORDERS:

If awaiting Physician/NP topical treatment orders use the following STANDING ORDER PROTOCOL (SOP) until order is obtained.

STAGE 1 SOP:

- Monitor area
- Protect skin from moisture/incontinence with barrier ointment

TOPICAL & DRESSING SUPPLIES (see back of card for clinic/facility specific brands)

*DO NOT use Hydrocolloid dressings or transparent films on infected wounds.

**DO USE SILVRSTAT gel in place of Hydrogel whenever infection is possible, suspected or present.

(See STANDING ORDERS for **ARTERIAL and VENOUS WOUNDS** on back of card.)

STANDING ORDERS:

If awaiting Physician/NP treatment orders use the following STANDING ORDER PROTOCOL (SOP) until order is obtained.

STAGE 2 SOP:

Cleanse with sterile water or periwash initially & at each dressing change

Protect peri-wound (skin sealant/barrier)

NO DRAINAGE

Apply SILVRSTAT** to wound base q3 days with cover dressing

3b) If wound needs protection from incontinence use Hydrocolloid* q3 days & PRN

DRAINING

Apply adhesive foam QD

4b) If wound has depth loosely fill with lightly moist sterile gauze and cover dressing QD

UNSTAGEABLE, DISEASE &	PRODUCT TYPES &	PRODUCT BRANDS &	PRODUCT
TRAUMA WOUNDS	CATEGORIES (9)	OPTIONS (18)	PHOTOS
START STANDARD DOS W PREVENTION BASICS STANDING ORDERS: If awaiting Physician/NP treatment orders, use the following STANDARD SOP until order is obtained.	WOUND CLEANSING Irrigation/Peri-wash	Sterile Water (B BRAUN); Peri-Wash (Convatech)	Park Note in Figure No.
DIABETIC WOUNDS SOP: 1) Cleanse w sterile water or peri-wash 2) Fill wound depth with SILVRSTAT** 3) Cover with transparent film* or Hydrocolloid* Change q3 days	TRANSPARENT FILM	Tegaderm Transparent Dressing (3M); OpSite (Smith & Nephew)	
IF DRAINING 3b) Cover with foam and change QD BURNS SOP: 4) Relieve pressure (pillow, prop, fluidized	HYDROGEL	SILVRSTAT** (ABL Medical)	Plantario
mattress etc.) 5) Irrigate burn are with sterile water 6) Apply SILVRSTAT to burn area 7) Cover entire area with moist dressings <i>OR</i> sterile gauze dampened with SILVRSTAT 8) Assess pain level, administer pain meds PRN	HYDROCOLLOID	Tegaderm Hydrocolloid Thin (3M); DuoDERM Extra Thin (Convatec)	
9) Change q3 IF DRAINING 6b) change dressings QD ARTERIAL WOUND SOP: 1) Cleanse with sterile water or peri-wash 2) Apply SILVRSTAT** over wound surface 3) Cover wound with moist non-adherent pads or dressings 4) Assess pain level, administer pain meds PRN 5) Secure dressing using gentle tension, with gauze, cloth or paper tape 6) Change q3 days IF DRAINING 6b) change dressings QD VENOUS WOUND SOP: 1) Cleanse with sterile water or peri-wash 2) Apply SILVRSTAT** over wound surface 3) Cover wound with moist non-adherent pads or dressings 4) Assess pain level, administer pain meds PRN 5) Secure dressing using gentle tension, with gauze, cloth or paper tape 6) Elevate leg as long as tolerated by patient BID 7) Change q3 days	FOAM	Allevyn Non-adhesive or Allevyn Adhesive (Smith & Nephew); Tegaderm Foam Adhesive (Smith & Nephew)	
	CALCIUM ALGINATE	Sorbsan (Mylan-Bertek); Algisite M (Smith & Nephew)	B P
	COVER DRESSINGS	Tegaderm+Pad (3M);Non-Adherant Pads (Kendall); Telfa Island Dressing (Kendall)	
	BARRIER OINTMENTS	Calmoseptine; Cavilon (3M)	
	SKIN SEALANT	Cavilon (3M); Skin Prep (Smith & Nephew)	
IF DRAINING 7b) change dressings QD			© Copyright Pacent/LTC Professionals 2012



Patient name/Sticker		
Room:	DOB:	

Standing House and Protocol Check list Order

	Standing House Orders		
	Blood Sugar Management Protocol		
	Bowel protocol		
	Bladder Management Protocol		
	IV Line Management Protocol		
	After Hours INR Coverage Protocol		
	Wound Care Protocol		
Provider Sign	nature: Date:		
Nurse Review (Initials)			



STANDING ORDERS for TRANSITIONAL CARE

The following standing orders are applicable for patients of medical teams in designated transitional care centers. These orders are to be used instead of facility standing orders. When any standing orders are initiated by facility staff, results are to be communicated to the NP/MD the next working day.

- 1. Discontinue standing house orders from previous facility
- 2. After business hours and all day on weekends and holidays, contact the on-call staff with:
 - Critical patient care issues that need to be addressed prior to the next NP/MD visit
 - Clarification of admission orders that represent critical concerns
- 3. Otherwise contact the primary care team on the next business day for all other concerns

Admission to Facility

- Initial vitals, including **HEIGHT AND WEIGHT** documented in the chart
- Daily vital signs (TPR, BP and O2saturation) for 3 days
- Weekly weights for patients without CHF unless directed
- For patients with CHF
 - Daily weights
 - Call for weight gain >2.5# in 48 hours or 5 # above admission weight
 - Assess lung sounds, peripheral edema, and respiratory effort daily
- Physical therapy, Occupational therapy and/or Speech therapy to evaluate and treat as indicated
- Administer facility mental status testing and PHQ9 section of the MDS.
- Administer two-step Mantoux unless history of TB or positive PPD.
- If PPD has been positive or contraindicated, a negative chest x-ray within three months in advance of admission or within 72 hours after admission is required. Fax results to NP/MD next business day unless results are abnormal. Obtain copy of CXR report to document "active TB negative" status.
- May administer influenza vaccine to patients who have not already received it unless contraindicated (i.e., temp> 100° F, allergy to eggs or influenza vaccine), per CDC guidelines.
- May administer Pneumovax to patients that have not already received it unless contraindicated, per CDC guidelines.

Diet

- When specific diet orders are not present, the nurse or dietitian may initiate a diet that conforms to the facility's dietary options and best meets the patient's needs
- May change diet to house equivalent
- 2 Gm sodium diet for all admissions with CHF as an active diagnosis[51]
- If patient has a feeding tube, administer 150 ml free water q 8 hours via feeding tube unless directed otherwise



Medications

Initiate self-administration of medication (SAM) evaluation when there is a question regarding the patient's ability to self-administer meds; include Lovenox, insulin and blood glucose

Patient may keep multi-dose inhalers, nitroglycerin tablets and eye drops at bedside for SAM after patient demonstrates ability to safely self-administer the specific medication.

Comfort

- Acetaminophen 650 mg Q 4 hours PRN pain not to exceed 3000mg of acetaminophen in 24 hours
 - o (not fever call NP/MD for all new fever episodes)
 - All patients -acetaminophen not to exceed 3 grams per 24 hours regardless of admission orders
- Cepacol (or therapeutic equivalent) (regular or sugar free) 1 lozenge dissolved in mouth q 2 hours PRN for sore throat
- Apply ice for 20 min qid PRN to injuries with inflammation
- Preparation H or Anusol ointment (or therapeutic equivalent) per package instructions PRN after bowel movement for hemorrhoid pain
- Lidocaine 1% 1.8 ml as a diluent with IM Rocephin PRN for local anesthesia

Respiratory

- Guaifenesin (plain) 2 tsp PO q 6 hours PRN for upper respiratory symptoms (cough, runny nose, sore throat, nasal congestion) (expectorant)
- Albuterol 2.5 mg NEB x one dose PRN for dyspnea or wheezing **AND call NP/MD with a nursing assessment**
- 02 via nasal cannula 1-4 L per minute PRN for dyspnea, hypoxia (02 saturation <88%) or acute angina AND call NP/MD with a nursing assessment [52]
- May initiate O2 weaning per nursing judgment to keep O2 sats >88%; monitor O2 saturations q shift X 3 days after oxygen is discontinued, including one O2 saturation during night-time sleep In patients with a tracheostomy, initiate trach care per facility protocol, suction PRN, and use a trach dome when O2 is indicated

Cardiovascular

- Nitroglycerin 0.4 mg SL PRN for chest pain or other signs/symptoms of acute angina; may repeat q 5 minutes x 2
- If chest pain/acute angina is not relieved after two doses of nitroglycerin, call 911 unless contrary to advanced directives; notify NP/MD immediately.

Indigestion

• Antacid (facility stock) 30 ml PO qid PRN

Note -magnesium-based products are contraindicated for renal patients Tums (or therapeutic equivalent) 500 mg 1 tab PO (chewable) qid PRN

Sleep

• Institute 3 day sleep record by nursing staff

Cerumen

- Debrox or mineral oil 3 drops to affected ear bid x 3 days
- Gently irrigate affected ear canal with tepid H20 on 4th day
- Repeat x I if indicated and update NP/MD

MD/NP provider		



Blood Sugar Management Protocol

- Initiate meal time and bedtime blood glucose (BG) monitoring upon admission X 7 days for ALL diabetic patients unless admitting orders specify otherwise[53]
- Notify NP/MD if two blood glucose results are < 70 or > 400 in a 24 hr period and/or condition change. If no condition change notify during next business day.
- If not specified: no coverage with insulin at HS

Hyperglycemia (BG > 200)

Administer NovoLog insulin < 15 minutes before the meal due to rapid onset of action
Use the following sliding scale when a sliding scale is ordered but dose is not
specified.

Blood glucose	> 450	12 units subcutaneously (sc)
Blood glucose	400 -450	10 units sc
Blood glucose	350 -399	8 units sc
Blood glucose	300 -349	6 units sc
Blood glucose	250 -299	4 units sc
Blood glucose	200 -249	2 units sc
Blood glucose	< 200	0 units

Hypoglycemia (BS < 70)

- If patient is symptomatic, conscious, and able to swallow or has a feeding tube:
 - Administer 6 oz. fruit juice, milk, regular pop, or other high carbohydrate beverage (i.e., Ensure, Boost) orally or via feeding tube
 - Repeat BG after 10 minutes; if < 70, repeat above intervention
 - Repeat BG again in 10 minutes; if < 70 and equipment is determined to be functioning accurately, administer tube of Glucose Gel
 - If BG remains < 70 on a fourth test, notify NP/MD
- If patient is unresponsive or unable to swallow and does not have a feeding tube:
 Administer Glucagon 1 mg IM
 - Repeat BG after 10 minutes; if < 70 and patient still unresponsive, repeat Glucagon and notify NP/MD immediately.
 - Call 911 while waiting for NP/MD response.
 - If BG remains < 70 but patient is conscious, initiate interventions for the conscious patient
 - Communicate occurrence of any hypoglycemic event to NP/MD the next working day

MD/NP	provider			



Bowel Management Protocol

Bowel: Diarrhea

- Stop all cathartic (constipation) related meds and observe If diarrhea continues:
- Send stool specimen for C. diff toxin A and R
- Initiate clear liquid diet for 24 hours
- Notify NP/MD of the change in condition

Bowel: Constipation

- Perform rectal check for impaction
- Encourage 2,000 ml daily fluid intake unless contraindicated
- Dietary to initiate high fiber diet or supplements
- Order: Senna S 1 tab po bid prn
- If no BM x 1 day then schedule Senna S 1 tab po bid
- If no BM x 2 days start Miralax 17gm po q d
- If no BM x 3 days then Bisacodyl suppository 10 mg PR every 3 days PRN
- Fleets enema PR every 3 days PRN if no results from suppository, do not use in renal failure or renal insufficiency)

MD/NP provider_	 	 	

Bladder Management Protocol

- Discontinue urinary catheter unless the admitting H & P indicates a diagnosis of neurogenic bladder, prostate hypertrophy with obstruction or urinary retention. If placed for wound management call before removing.
- After removing the catheter:
 - Assess voiding q 6 h with bladder scan or history
 - If PVR is > 250 cc on scan, no voiding in 6 hours, nursing assessment by palpation of full bladder, or patient uncomfortable: straight catheter
 - Ok to use lidocaine jelly 2% catheter lubricant
 - Continue striaght catheter q 6 hrs until patient voiding spontaneously

• Care of the indwelling catheter

- Do not irrigate
- Change chronic catheter q month, use same catheter and balloon size that patient has had placed previously
- Change catheter bag q week
- Change PRN for leaking or decreased urinary output with similar sized catheter Change catheter and tubing prior to obtaining a UA/UC
- Ensure bag is not touching the flow
- May attach leg bag when patient is up, reattach straight drainage when in bed

MD/NP provider			

IV Line Management Protocol

- Initiate routine IV line and site care per facility protocol
- May replace peripheral line per facility protocol or pm for site infiltration or phlebitis
- May DC PIV site if no indication for use. DO NOT remove PICC or central lines without consulting MD/NP.
- PICC line to be used for all antibiotics greater than 5 days
- PICC line insertion by IV team
- CXR for placement
- Once placement confirmed by IV nurse or provider may use for infusion
- OK to use PICC line for blood draws
- Flushes per Pharmacy or facility IV protocol

MD	/NP	provider				

After Hours INR Coverage

.

WEEKENDS and AFTER 5:00 PM INR Protocol Coumadin Management-DVT or PE or CVA or A fib

INR Goal 2.0-3.0

- INR < 2.0 Call on-call for further directions
- **INR 2.0-3.0 Give same Coumadin dose**-Notify primary MD/NP for further INR/Coumadin orders.
- **INR 3.0-5.0 Hold dose of Coumadin**-Check INR in AM, call primary MD/NP with results (on-call staff if primary MD/NP is not available) for INR/Coumadin orders.
- INR >5 Call on-call staff for further directions.

*If INR draw is missed give same dose of Coumadin, check INR in the morning

WEEKEND and AFTER 5:00 PM INR Protocol Coumadin Management-Joint Replacement Prophylaxis

INR Goal 1.8-2.5

- INR < 1.8 Call on-call staff for further directions
- **INR 1.8-2.5 Give same Coumadin dose-**Notify primary MD/NP in the AM (oncall staff if primary MD/NP not available) for further INR/Coumadin orders.
- **INR 2.5-5.0 Hold dose of Coumadin**-Check INR in AM, contact primary MD/NP with results (on-call staff if MD/NP not available) for INR/Coumadin orders
- INR >5.0 Call on call staff for further directions

*If INR draw is missed give same dose of Coumadin, check INR in the morning

<u>WEEKEND and AFTER 5:00 PM INR Protocol</u> <u>Coumadin Management-Mechanical Heart Valve</u>

INR Goal 2.5-3.5

- INR < 2.5 Call on-call staff for further directions
- **INR 2.5-3.5 Give same Coumadin dose**-Notify primary MD/NP in the AM (oncall staff if primary MD/NP not available) for further INR/Coumadin orders.
- **INR 3.5-5.0 Hold dose of Coumadin**-Check INR in AM, contact primary MD/NP with results (on-call staff if MD/NP not available) for INR/Coumadin orders.
- INR >5.0 Call on-call staff for further directions

*If INR draw is missed give same dose of Coumadin, check INR in the morning

MD/NP provider	
----------------	--

PREVENTION BASICS	STAGE 1 or DEEP TISSUE INJURY	STAGE 2	STAGE 3 & 4	UN
	(Intact Skin)	(Pressure Sores)	(Pressure Sores)	
Complete Braden & Comprehensive Assessment Reposition at-risk residents per individual sitting and lying intervals Daily skin inspections with cares Weekly skin inspections by LPN or RN include measurements Minimize exposure to moisture (incontinence, perspiration, drainage etc.) Moisturize dry skin Minimize shear and friction through (proper positioning, transferring & turning techniques, protective dressings, skin sealants or corn starch) Use moisture barriers Consult with Dietary and Therapy departments to enhance care continuity Pay attention to nutrition & hydration Facilitate mobility through activity, ROM exercises and positioning Use pressure reduction devices in bed, chair and wheelchair Use positioning devices to pad bony prominences Relieve heel pressure in bed Maintain HOB at lowest possible elevation Use lifting devices Involve/educate resident, family and staff in PREVENTION BASICS.	Notify physician to obtain diagnosis/orders Notify family and/or Representative, Designee etc. Start weekly wound round and documentation Complete Braden and collect comprehensive risk data Complete Tissue Tolerance observation Consult with Dietary & Therapy departments as necessary Protect heels from pressure (pillow prop or lift boots) Evaluate bed & w/c surface Develop Care Plan for Skin Integrity Start PREVENTION BASICS STANDING ORDERS: If awaiting Physician/NP topical treatment orders use the following STANDING ORDER PROTOCOL (SOP) until order is obtained. STAGE 1 SOP: Monitor area Protect skin from moisture/incontinence with barrier ointment TOPICAL & DRESSING SUPPLIES (see back of card for clinic/facility specific brands) *DO NOT use Hydrocolloid dressings or transparent films on infected wounds. **DO USE SILVRSTAT gel in place of Hydrogel whenever infection is possible, suspected or present. (See STANDING ORDERS for ARTERIAL and VENOUS WOUNDS on back of card.)	 Notify physician to obtain diagnosis/orders Notify family and/or Representative, Designee etc. Start weekly wound round and documentation Complete Braden and collect comprehensive risk data Complete Tissue Tolerance observation Consult with Dietary & Therapy departments as necessary Protect heels from pressure (pillow prop or lift boots) Evaluate bed & w/c surface Develop Care Plan for Skin Integrity Start PREVENTION BASICS STANDING ORDERS: If awaiting Physician/NP treatment orders use the following STANDING ORDER PROTOCOL (SOP) until order is obtained. STAGE 2 SOP: Cleanse with sterile water or peri-wash initially & at each dressing change Protect peri-wound (skin sealant/barrier) NO DRAINAGE Apply SILVRSTAT** to wound base q3 days with cover dressing OR 3b) If wound needs protection from incontinence use Hydrocolloid* q3 days & PRN DRAINING Apply adhesive foam QD OR 4b) If wound has depth loosely fill with lightly moist sterile gauze and cover dressing QD 	 Notify physician to obtain diagnosis/orders Notify family and/or Representative, Designee etc. Start weekly wound round and documentation Complete Braden and collect comprehensive risk data Complete Tissue Tolerance observation Consult with Dietary & Therapy departments as necessary Protect heels from pressure (pillow prop or lift boots) Evaluate bed & w/c surface Develop Care Plan for Skin Integrity Start PREVENTION BASICS STANDING ORDERS: If awaiting Physician/NP treatment orders use the following SOP until order is obtained. STAGE 3 & 4 SOP: 1) Cleanse with sterile water initially & at each dressing change 2) Protect peri-wound (skin sealant/barrier) NO DRAINAGE 3) Apply SILVRSTAT** to wound base QD with cover dressing OR 3b) If wound needs protection from incontinence use Hydrocolloid* q3 days & PRN DRAINING 4) Apply adhesive foam QD OR 4b) If wound has depth layer Calcium Alginate in or over slough area before applying SILVRSTAT, loosely fill with lightly moist sterile gauze and cover apply cover dressing QD 	DEFIN WOULE Eschalar traum DO: No. No. No. No. No. No. No. No. No. No

UNSTAGEABLE, DISEASE & TRAUMA WOUNDS	PRODUCT TYPES & CATEGORIES (9)	PRODUCT BRANDS & OPTIONS (18)	
START STANDARD DOS W PREVENTION BASICS		Sterile Water (B BRAUN); Peri-Wash (Convatech)	
STANDING ORDERS: If awaiting Physician/NP treatment orders, use the following STANDARD SOP until order is obtained.	WOUND CLEANSING Irrigation/Peri-wash	Sterile water (B BIAGIV), Fell-wash (Convatedly	
DIABETIC WOUNDS SOP: 1) Cleanse w sterile water or peri-wash 2) Fill wound depth with SILVRSTAT** 3) Cover with transparent film* or Hydrocolloid* Change q3 days	TRANSPARENT FILM	Tegaderm Transparent Dressing (3M); OpSite (Smith & Nephew)	
IF DRAINING 3b) Cover with foam and change QD	HYDROGEL	SILVRSTAT** (ABL Medical)	
BURNS SOP: 4) Relieve pressure (pillow, prop, fluidized mattress etc.)			
 5) Irrigate burn are with sterile water 6) Apply SILVRSTAT to burn area 7) Cover entire area with moist dressings OR sterile gauze dampened with SILVRSTAT 8) Assess pain level, administer pain meds PRN 	HYDROCOLLOID	Tegaderm Hydrocolloid Thin (3M); DuoDERM Extra Thin (Convatec)	
9) Change q3 IF DRAINING 6b) change dressings QD		Allevyn Non-adhesive or Allevyn Adhesive (Smith	
ARTERIAL WOUND SOP: 1) Cleanse with sterile water or peri-wash	FOAM	& Nephew); Tegaderm Foam Adhesive (Smith & Nephew)	
 2) Apply SILVRSTAT** over wound surface 3) Cover wound with moist non-adherent pads or dressings 4) Assess pain level, administer pain meds PRN 5) Secure dressing using gentle tension, with gauze, cloth or paper tape 	CALCIUM ALGINATE	Sorbsan (Mylan-Bertek); Algisite M (Smith & Nephew)	
6) Change q3 days IF DRAINING 6b) change dressings QD VENOUS WOUND SOP:	COVER DRESSINGS	Tegaderm+Pad (3M);Non-Adherant Pads (Kendall); Telfa Island Dressing (Kendall)	
1) Cleanse with sterile water or peri-wash 2) Apply SILVRSTAT** over wound surface 3) Cover wound with moist non-adherent pads or dressings 4) Assess pain level, administer pain meds PRN 5) Secure dressing using gentle tension, with gauze, cloth or paper tape	BARRIER OINTMENTS	Calmoseptine; Cavilon (3M)	
6) Elevate leg as long as tolerated by patient BID 7) Change q3 days IF DRAINING	SKIN SEALANT	Cavilon (3M); Skin Prep (Smith & Nephew)	
7b) change dressings QD			



Hospice Comfort Care Kit

Date: 03-19-14 Hospice Benefit: Medica re
Residential Care: Routine
Patient Name:
DOB: 12-14-1922 Social Security Number:
- Allergies:
Patient Address/Service Location:
Phone Number:
Physician Name (Print):
Physician Telephone Number:
Hospice Comfort Care Kit
For use in emergent situations only. Please X out what is not appropriate.
 Prochlorperazine (Compazine) 10 mg tablet PO q6h pm nausea/vomiting #2 Atropine 1% ophthalmic 5 ml instill 2 drops SL q4h pm copious secretions Lorazepam (Ativan) 1 mg tablet 0.25-2 mg PO/SL/buccally/PR q4-6h pm anxiety/agitation #3 Morphine soln 20mg/ml oral solution 5-15 mg q2-4h PO/SL pm pain/SOB #30ml Haloperidol soln 2mg/ml oral solution 0.5-1 mg PO/SL nausea/agitation/severe anxiety/hallucinations; may dose 5-10mg q6h for acute agitation #120ml Benadryl 25mg/Dexamethasone 4mg/Reglan 10mg (BDR) suppository one PR q6-8h pm nausea/vomiting #2 Ativan 0.5mg/Benadryl 12.5mg/Haldol 1mg/Reglan 10mg (ABHR) suppository one PR q4-6h pm intractable nausea/vomiting #2
Signature of Physician: Date D3/19/14
Physician's DEA #:
Revised: Oct 2005

C:\WINNT\Profiles\A009898\Local Settings\Temporary Internet Files\OLK2\Comfort Care Kit Order Form.doc